**ST PETER’S PARISH PROPERTY COMMITTEE:**

**SCHEDULE OF WORKS, TESTS, INSPECTIONS ETC UNDERTAKEN IN 2024**

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| **Date** | **Contractor** | **Description** |
|  |  |  |
| January | Alan Chalmers Ltd | Nativity crib in church courtyard dismantled and stored. Water leak at Sacristy window, choked downpipe cleared |
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| February | Stress Free Flooring | New carpets fitted to staircase in Fr Brown’s flat |
|  | Northern Steeplejacks Ltd | Annual inspection of lightning protection system |
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| March | White Testing | Annual Portable Appliance (PAT) testing |
|  | Lothian Heating Services | Annual maintenance of church and presbytery heating systems |
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| April | Lothian Heating Services | Repair to church heating boiler no2 |
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| May | Worknest | Comprehensive audit of parish Health & Safety arrangements (instructed by Archdiocese) |
|  | Lothian Heating Services | Repair to church heating boiler no1 |
|  | Alan Chalmers Ltd | In presbytery: vinyl click flooring laid on kitchen and hall floors; archive room and utility room painted; bathroom taps repaired |
|  | Alan Chalmers Ltd | Church pews made good with oak timber patch and woodworm fluid |
|  | Calum Reekie Electrical | Annual inspection and testing of fire detection and alarm system; and emergency lighting system |
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| **Date** | **Contractor** | **description** |
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| June | Alan Chalmers Ltd | Misc works including: roof drains cleared; basement area, wall sealed and area cleared of debris and weeds; suspect joints on roof sealed and painted |
|  | Lothian Fire Extinguishers | Annual check and service of fire extinguishers |
|  | Thomson & Inglis | Fire safety training session (at Gillis) |
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| July | Lothian Fire Extinguishers | Fire extinguishers mounted on wall brackets |
|  | Stewart Integrated Systems | Instillation of video access control system at flat front door |
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| August | SSE/SMS | Installation of smart meter for electricity supply to parish room and flat (Failed: return visit required) |
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| September | Cleartech | Legionella &Water Hygiene Risk Assessment |
|  | Thomson & Inglis | Review of 2023 Fire Risk Assessment |
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| October | Lloyd Fiddler | Plumbing works following Legionella/Water Hygiene Assessment |
|  | Alan Chalmers Ltd | Repair and clean out guttering; clear choked drains; infill with drain peas around church; paint main gate lamp spheres; spray strong weedkiller around church grounds; cut out access door to h/w cylinder kitchen cupboard |
|  | Lothian Heating Services | Replacement of faulty central heating programmer in presbytery |
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| November | Alan Chalmers  | Securing dislodged lead flashing o presbytery chimney |
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| December | Alan Chalmers Ltd | Erection of crib in church courtyard |
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