

## ST PETER'S PARISH PROPERTY COMMITTEE: SCHEDULE OF WORKS

### PART 1: WORKS COMPLETED IN 2018

Date	Contractor	Description	Notes
Weekly	Committee members	Fire alarm and emergency lighting tests	
January	Tecx Roofing	Cleaning of gutters, hoppers and flat roof	Quote for further inspection of dampness not accepted
January	Committee members	Minor work	
	Northern Steeplejacks Ltd	Upgrade and extension of lightning protection system	
March/April	Nicholson Bros (Electrical)	Minor works following statutory testing, 2017	
April	Hutton + Rostron	Commissioned investigation of masonry damp	
May	Hutton + Rostron	Site visit by consultant	
June	Capital Glazing Ltd	Toughened safety glass installed in front chapel (left)	
	Hutton + Rostron	Consultant's report received and adopted by Committee	
July	Alan Chalmers Ltd	Wood/glass archway removed from St Andrew Chapel along with carpet, pelmet etc; minor repairs	
	Committee members	Annual simulated evacuation of the church	Successful exercise
	Lowland Fire Extinguisher Services	Testing/maintenance of fire extinguishers	No problems
	Alan Chalmers Ltd	Renovation of Sacristy kitchen	
	Alan Chalmers Ltd	4 vents fitted to top spiral stair	

<b>Date</b>	<b>Contractor</b>	<b>Description</b>	<b>Notes</b>
July (cont)	Alan Chalmers Ltd	Down pipes inspected and cleared	
	Nicholson Bros (Electrical)	Replacement of remaining 10 light fittings in nave	
	Alan Chalmers Ltd	Installation of new presbytery kitchen	
	Alan Chalmers Ltd	Fitting out/decoration of presbytery kitchen	
August	Capital Glazing Ltd	Toughened safety glass installed in front entrance door	
	Alan Chalmers Ltd	Fitting out altar servers robing room	
	Alan Chalmers Ltd	Replacement tiles on Sacristy roof, remedial cement work, clear gutters/downpipe	
	Alan Chalmers Ltd	Woodworm spray treatment; make and fit 5 pew ends	
September	Alan Chalmers Ltd	Improvement work at back door; new vent east wall	
October	Blackwood Partnership	Preliminary site visit	
	ARG Gas Services	Replacement boiler for presbytery heating fitted	
October	Alan Chalmers Ltd	Fitting new Sacristy toilet and refurbishment	
	Blackwood Partnership	Outline report supplied	For meeting on 22 October
	Committee members	St Andrew Chapel/ former Library finally cleared	Hooray!
	Alan Chalmers Ltd	Repair of stone and plasterwork, painting and cleaning St Andrew Chapel	
	Lothian Heating Services	Annual service of church heating	New filters to be fitted

<b>Date</b>	<b>Contractor</b>	<b>Description</b>	<b>Notes</b>
Oct/Nov	Alan Chalmers Ltd	Repairs to walls and roofs	Ref Hutton + Rostron report
November	Lothian Heating Services	Following the annual service (see above), new filters fitted to 10 heating units in the church	
	Alan Chalmers Ltd	Roof tiles replaced and gutters etc cleared	
December	Trustees of the Archdiocese	Approval to proceed with church heating project	
	Lothian Heating Services	Leaking radiator in Lady Chapel disconnected; radiator in St Andrew Chapel reconnected, now operational; repair to valve in boiler	