

## **ST. PETER'S PARISH PASTORAL COUNCIL**

### **MINUTES OF THE MEETING ON 10 SEPTEMBER 2018**

#### **Present**

Father Douglas (President), Josephine Beech-Brandt (Chairperson), Liz Brown (Secretary), Salvatore Callea, Aga Allan, Ros Macaskill, Francis Katamba, Jacqueline Heron, Ana de Bonrostro.

#### **Apologies**

Joyce Cullen, Ian Stewart, Sophie Bennett.

#### **In attendance**

Andrew Thackrey, Patricia Cairns, Agnes Martony

#### **Opening prayer**

Fr. Kevin led the Parish Pastoral Council Prayer.

#### **Minutes of the meeting 11 June 2018**

Minutes were approved.

#### **Matters arising**

- **Parish Directory** – Mary & John Wastle are currently working on this document, which will be produced and printed in-house to allow for future changes to contact details.
- **Annual Report** – 2017/2018 Report is now complete and available to download from the website. Jacqueline Heron produced a draft of the printed booklet and discussed printing costs. It was decided to reduce potential cost by printing all except the outside cover in black & white. The cover will include the colour advertisements from our usual sponsors. **ACTION: Jacqueline Heron**
- **Meeting with Mgr. Burke** – Fr. Kevin explained that parishes that may be closing or merging, had been advised in writing. He had not received letters for St. Peter's and St. Columba's, so the assumption is no change for either parish. Whilst he would still explore the possibility of the visit by Mgr. Burke, he would also see if the Archdiocese Communications Team would produce a form of words for the newsletter to assuage anxiety amongst parishioners.
- **Raffalovich grave** – Andrew Thackrey reported that restoration was well progressed, if not complete. Final cost to be in the region of £600 (incl. VAT)
- **GDPR** – Research of the guidance from the Archdiocese will be presented at our next meeting. **ACTION: Liz Brown**

#### **Reports from parish organizations/activities**

Full reports are attached, but PPC discussed reports received from:

- **RCIA** – Andrew Thackrey will be taking over leadership of this ministry. Weekly meetings start on Monday 17 September.

- Cardinal Winning Pro-Life Group – Prayers for the respect of life will continue to be offered at Mass on every third Wednesday. In line with guidance from the Archdiocesan Pro-Life Office, Agnes Martony will liaise with Juliet Mackellaig about the content of the Pro Life page on the parish website (Following the layout of the Annual Report, this is currently found in the Outreach section). Also discussed and agreed by PPC, were the use of the newsletter and notice board to advertise events. Pro-Life Speakers/campaigners can be available for talks at parish level.
- Parish Property Committee – finding a solution to the damp problems and improving the church heating remain the priorities. John Duncan Mural is still in storage at Lyon & Turnbull, and the possibility of loan to St. Thomas Aquin's School is being considered.
- Readers – Two new prospective readers have notified their interest on the parish newcomers form, and it is hoped to recruit further at Volunteering Sunday.
- Outreach – One of the main fundraising activities this year will be making a DVD about St. Peter's. Some filming will take place on Doors Open Day and Harvest Festival. The DVD will include sections on the history, architecture, liturgical, ministries and social life of St. Peter's.
- SVDP – Treasurer, Bill Douglas, and President, Fran Good are stepping down. Fr. Kevin reported that Mini Vinnies is still under consideration for the Youth Club.
- Protection of Vulnerable Groups – Joyce Cullen reported that requests for updates of membership of the PVG Scheme for those who joined 5 years ago has been fully complied with. A training session for all new volunteers and update training for existing volunteers (training should be updated at least every 18 months to 2 years) will take place at St. Peter's in the Parish Room on Wednesday 19 September at 7.30pm. All volunteers (whether or not they are currently working with vulnerable groups) are welcome to attend. Under new guidance issued by the Bishops' Conference "In God's Image" (available to view online [www.bcos.org.uk](http://www.bcos.org.uk)) volunteers who undertake activities with children and vulnerable adults are asked to carry out a "Safeguarding Risk Assessment".

### **Doors Open Day 2018**

St. Peter's will be open on Saturday 29 September 1-6pm. All are invited to attend as a volunteer or as a visitor. The majority of our adult volunteers from previous years can help again, and as it is the Year of Young People, effort has been made to attract younger volunteers. At least 7 of our young people will be helping, including an update of the I Spy Trail. It is possible that St. Peter's Junior School will contribute a display of goods from the school garden, which can then be extended to use for Harvest Festival on Sunday 30 September. **ACTION: Liz Brown**

### **Parish Socials**

Parish Picnic on Sunday 2 September had been a great success. The field was full of activity, races and an informal game of cricket.

Parish Ceilidh is set for Friday 30 November 7-10pm in St. Columba's Hall.

### **Important dates**

- **Wednesday 19 September: Safeguarding Training Evening at St. Peter's 7pm**
- **Saturday 6 October "Role of Laity" 11am-4pm.** Numbers for this event are very good, so it is possible that the venue will change (under advice) from Gillis Centre.

### **Any Other Business**

- St Peter's School Masses are to take place on first Friday of every month. Feedback so far from parents has been supportive. A request has been made to ensure that this is signposted in the newsletter. **ACTION: Fr. Kevin.**
- Sophie Bennett invites requests from parishioners for favourite hymns. These will be accommodated in future Masses, when the Liturgy allows.
- Mass Intentions are announced, as well as published in the newsletter, with as much detail as is available.
- Bishop Barron – Mark Dorrian has some spare copies of the DVD, which was available at the event in the Usher Hall.
- Finance Committee – Collection for the Aged and Infirm Clergy fund takes place this Sunday 16 September, and arrangements are in place for this. It is not ideal that the collection is requested for the Edinburgh Holiday weekend, when numbers in the congregation could be down. Josephine Beech-Brandt will be writing to the Archdiocesan Head of Finance to make this point, more importantly seeking guidance about the formation of the required Finance Committee. It was felt that it would be easier to recruit for a Parish Finance Committee, and establish modus operandi once guidelines are forthcoming from the Archdiocese. **ACTION: Josephine Beech-Brandt.**